



DATE: SEPTEMBER 27, 2010

TO: SUD TREATMENT/RSS PROVIDERS AND REFERRAL SOURCES

FROM: BUSINESS PSYCHOLOGY ASSOCIATES (BPA)

SUBJECT: **DEFINITION OF “FAMILY HOUSEHOLD” AS USED TO DETERMINE FINANCIAL ELIGIBILITY FOR SUBSTANCE USE DISORDER SERVICES.**

To more accurately define the profile of the financial resources of a client, the Department of Health & Welfare SUD Program will utilize the definition for ‘family household income’ as defined in IDAPA 16.07.01 Behavioral Health Sliding Fee Schedules.

Previously, financial eligibility was calculated to include income from all people living in the same household related to the client by blood or marriage when determining the reimbursement rate for the client.

Effective October 01, 2010, an adult (18 years of age or older) shall constitute a separate ‘family household’ if residing with one or more parents, relatives or unrelated individuals as long as that adult is not claimed as a dependent for tax purposes. Therefore, income will be based on the earnings of the client, their spouse, and dependent children living in the same household.

Please begin using the new Financial Eligibility Form for new client submissions via the paper pathway and for all financial eligibility updates beginning October 01, 2010. Old forms that are submitted after October 04, 2010, will be returned to the sender with a request to submit the information on the new form.

In the event BPA receives an excessive number of financial updates due to this policy change, the processing time for financial documents may extend beyond our normal 24 hour processing time.

Financial eligibility status change and revised authorizations will be effective the date the Financial Eligibility Form is received by BPA.

Should you have any questions please contact your Regional Coordinator or our Client Services Center at: 800-922-3406.

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Sincerely,

BPA Operations Management